**Request to Create an Award**

*ACTE Excellence Awards*

**Directions:** Please complete the following petition to request a new ACTE Excellence Award. Submit completed forms electronically to awards@acteonline.org.

**Award Information:**

Award Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Category: [ ]  Member [ ]  Image [ ]  Other: *\_\_\_\_\_\_\_\_\_\_\_\_\_*

Target Audience (nominees): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*(ex: Post-Secondary teachers, individual business leaders)*

**Proposed Changes:**

Please take a look at the current guidelines for all Member/Image Awards as they pertain to each of the areas below. If you are proposing an Image Award, please be sure the new award adheres to the Image Awards guidelines. For other types of awards, your proposal should include language for each of the following guideline areas. The award guidelines should all fit on one page (except the scoring rubric, which may be on a second page).

 [ ]  Purpose [ ]  Eligibility [ ]  Criteria

 [ ]  Scoring Rubric [ ]  Nomination Procedure [ ]  Deadline

 [ ]  Application Requirements

**Recognition Type:**

Please check what type(s) of recognition you would recommend for winners of this award. ACTE will consider your suggestion when negotiating funding and sponsorship of awards.

Recognition/Prize: [ ]  Plaque [ ]  Cash Prize: $\_\_\_\_\_ [ ]  Other: *\_\_\_\_\_\_\_\_\_\_\_\_\_*

**Petition Details:**

Please explain how the addition of this award and its target audience would benefit the awards program and the association membership as a whole. If the new award deviates from the current Member/Image Awards Guidelines, please explain why this deviation is necessary (in 300 words or less.)

**Petitioner’s Information:**

|  |  |
| --- | --- |
| Name:       | ACTE Membership #:       |
| Employer:       |
| Business Address:       |
| City:       | State:       | Zip:       |
| Telephone:       | Mobile:       |
| Preferred E-mail:       |